

# SAANICH POLICE BOARD AGENDA

**Date:** Tuesday, January 7, 2020  
**Time:** 1430 hours  
**Place:** Kirby Room, Saanich Police Department

## Public Meeting Business:

SUBJECT	DISCUSSION INFORMATION APPROVE DECISION	PERSON RESPONSIBLE	ATTACHMENTS
1. <b>Adoption of Minutes of December 3, 2019</b>	Approve	Mayor Haynes	✓
2. <b>Correspondence</b>			
2.1 Municipal Handgun Ban	Discussion	Mayor Haynes	✓
2.2 Email from Minister Farnworth	Information	Mayor Haynes	✓
3. <b>New Business Arising</b>			
4. <b>Divisional Updates (as needed)</b>			
5. <b>Community Engagement Report</b>	Information	Insp. Edwards	
6. <b>Committee Reports (as needed)</b>			
6.1 Finance		Mr. Crawford and Ms. Murray	
6.2 Governance and Strategic Planning		Mr. Henderson and Ms. Murray	
6.3 Human Resources		Ms. Collins	
6.4 BCAPB			
6.4.1 Bias-Free Policing Training	Discussion	Ms. Collins	✓
6.4.2 Appointment of Executive Board	Decision	Ms. Collins	✓
6.4.3 Registration for 2020 Annual General Meeting & Conference	Discussion	Ms. Collins	✓
6.4.4 Call for Resolutions	Decision	Mayor Haynes	✓
6.5 CAPG		Ms. Collins	
7. <b>Old Business</b>			
8. <b>Annual Work Plan – Q3 Update</b>	Information	A/Inspector Dyck	
9. <b>Board Reappointments</b>	Information	Mayor Haynes	
10. <b>Adjournment and Date of Next meeting – February 4, 2020</b>	Decision	Mayor Haynes	

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Date:** December 26, 2019 at 9:44:51 AM PST

**To:** "Mayor" <[Mayor@saanich.ca](mailto:Mayor@saanich.ca)>

**Subject:** Municipal Handgun Ban

Hello Mayor Haynes,

I am writing as a resident of Saanich, who along with many other Saanich and CRD residents, enjoys the hobby of recreational target shooting up at the VFGPA Range on the Malahat.

The Federal Government has made its intentions clear in that they are going to provide the framework for municipalities to have the ability to restrict the legal ownership and/or use of handguns.

Setting aside the potential constitutional issues with regards to division of federal/provincial/municipal powers with regards to a traditionally federal jurisdiction, enacting and enforcing a 'ban' at a municipal level would be challenging as well as a very poor use of valuable law enforcement resources.

I urge you to seek out and assess the facts and statistics regarding gun crime in Saanich and the CRD. There is simply zero public safety concern in our community with regards to legal gun owners. Our firearms sit securely stored in our homes until being taken directly to the club to partake in our hobby.

It is sad that the Federal government wants to take the easy way toward having the appearance of tackling street level gun crime. After all, it is much easier to confiscate the guns out of the locked safes of legal owners than to prevent the flow of smuggled guns across our unlocked border.

The Canadian Association of chiefs of police agrees. Source - <https://www.cbc.ca/news/canada/calgary/police-chiefs-handgun-ban-1.5247387>

Some police chiefs of major Canadian cities have come out publicly against a municipal ban as well including Halifax. Source - <https://www.halifaxtoday.ca/local-news/halifax-regional-police-wont-support-a-call-to-ban-handguns-1641544>

Even the police chief of the Toronto Police Service very recently stated that 82% of crime guns are coming from the US. Source - <https://www.westernstandardonline.com/2019/12/82-of-crime-guns-in-toronto-not-registered-police-chief/>

In closing I urge you to agree with the head of the CACP - Earlier this week at the association's annual conference, Vancouver police Chief Adam Palmer said firearms laws are very good and strict right now, adding in the majority of cases involving gun violence, the handguns are illegal and it makes no sense to ban something that is already prohibited.

Thank you for your time and I wish you and council a wonderful 2020.

Cheers,

A black rectangular redaction box covering the signature of the sender.

Saanich

**Board Secretary**

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**From:** Mayor <Mayor@saanich.ca>  
**Sent:** Tuesday, December 31, 2019 1:41 PM  
**To:** Lynn George; SPBoard  
**Subject:** New Business Police Board meeting: Fwd: correspondence 560626

Hi Lynn  
Please add this correspondence to the PB agenda  
Thank you  
Fred

**Fred Haynes**  
**Mayor**  
District of Saanich  
770 Vernon Ave.  
Victoria BC V8X 2W7

t. 250-475-5510  
f. 250-475-5440

[mayor@saanich.ca](mailto:mayor@saanich.ca)  
[www.saanich.ca](http://www.saanich.ca)

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Please consider the environment before printing this e-mail.

Begin forwarded message:

**From:** "PSSG WEBFEEDBACK PSSG:EX" <[PSSGWebFeedback@gov.bc.ca](mailto:PSSGWebFeedback@gov.bc.ca)>  
**Date:** December 30, 2019 at 3:54:33 PM PST  
**To:** "Mayor" <[Mayor@saanich.ca](mailto:Mayor@saanich.ca)>  
**Subject:** 560626

His Worship Fred Haynes  
Chair  
Saanich Police Board  
Email: [mayor@saanich.ca](mailto:mayor@saanich.ca)

Dear Mayor Haynes:

Thank you for your November 12, 2019 letter and the joint summary outlining the actions of the Saanich Police Board and the Saanich Police Department in implementing the 2019 provincial policing priorities.

I appreciate your commitment to addressing these priorities by undertaking specific initiatives in the Saanich community and thank you for preparing this comprehensive summary.

Sincerely,

Mike Farnworth  
Minister of Public Safety  
and Solicitor General

Dear Colleagues,

Please see below the email from Stephanie Johanssen from the Vancouver Police Board regarding the bias free policing training for Board members.

We very much appreciate all the great work that Stephanie has done on this and making this opportunity available to Board members from other Boards,

We would appreciate it if you could get back to us re the following.

1. Do you expect you would want to have some of your Board members participate with your Board covering the \$150 per person fee, and if so if you can indicate how many spaces you would probably want. If the training in Vancouver is oversubscribed (Max 30 a session with Vancouver taking 10-12) , we would need to either allocate available spaces eg 2 or 3 per Board, suggest some attendees come to Victoria if we have a separate session there or see if there is enough interest for a third session,
2. Do you have a preference on when the training would be offered? Stephanie has suggested the last week of May - would that work for you?
3. Do you have a preference on the time of day - the training is four hours long. Stephanie has suggested 4-8 pm.
4. For our Vancouver Island Members - do you think we should try to have a separate session on VI. In order to cover the cost which would be the \$2700 US fee plus travel and accommodation, it would total about \$4500 Canadian - about \$150 per attendee if we had a full complement of 30. However we would need an agreement that each of our four boards would guarantee and pay for a certain number of seats. If we didn't have enough Board members, it could be opened to Board support staff and/or senior police management and/ or Police Services staff.
5. Nelson - interested in your reaction - I don't know if there is an opportunity for an online version of the training but we could enquire.

I realize with the holiday season upon us, it may be challenging to get responses, but we would appreciate your initial reaction to be confirmed in the new year.

Kind regards,

Mary

----- Forwarded message -----

From: **JOHANSEN, Stephanie (Police Board)**

<[Stephanie.JOHANSEN@vancouverpoliceboard.ca](mailto:Stephanie.JOHANSEN@vancouverpoliceboard.ca)>

Date: Mon, 9 Dec 2019 at 14:04

Subject: Bias-Free Policing Training

To: Mary Collins <[mmdcollins@hotmail.com](mailto:mmdcollins@hotmail.com)>  
Cc: BCA Police Boards <[bcapbs@gmail.com](mailto:bcapbs@gmail.com)>, HUCULAK, Ali  
<[Ali.HUCULAK@vancouverpoliceboard.ca](mailto:Ali.HUCULAK@vancouverpoliceboard.ca)>

Good afternoon Mary,

I had a phone call this morning with the contact from Fair and Impartial Policing (Bias-Free) training, and wanted to provide you with some updates, and ask some questions so that we can officially get started on organizing this! She had just gotten off of the phone with Montreal police and is doing training with them as well, as they heard about the program through Toronto Police. It's good to know that although they are an American company, they have extensive experience in Canada.

And, as stated in my previous info materials, this is the same company that the Province of BC used for our police so it will be good to have that consistency, keeping in mind that our curriculum would be community driven.

The price for one 4 hour session is \$2700 USD – and there would be no discount if there were two sessions (one mainland and one island) because she is already honoring the 2018 prices that she quoted me, and they will be tailoring the content for Police Board members for no additional cost. I will be sending her an outline of the role of a Board member, as well as the Provincial Standards on bias-free policing, for her to weave into the curriculum and take into consideration.

Vancouver will cover the travel costs from the USA (plane plus one night hotel) and the \$500 USD processing fee (which would be a onetime fee, even if she does two sessions). When I organize it for Vancouver, I will also ensure that there are refreshments available for everyone. As previously discussed, Vancouver would sell seats to other BC Board members for \$150, with 20-22 spaces available.

If you did one a session on the island, the island Boards would need to shoulder the \$2700 USD for the course/materials plus travel to and from Vancouver/Victoria BUT you would be saving enormously on travel costs for Board members, and there would be no additional processing fee.

I have attached the quote that she initially provided me for your information purposes.

What I would need to know to proceed:

- Would you like to do a separate course on the island?
- What dates in May work for you? (she is pretty flexible for May at the moment – she did say the week of the 25<sup>th</sup> would work well)
- What time of day would you prefer for the Vancouver course (for example she stated they could do from 4-8pm if that makes it easier for people to attend)

I look forward to hearing from you!

Cheers,

**Stephanie Johanssen**

Executive Director

***Vancouver Police Board***

2120 Cambie Street

Vancouver, B.C V5Z 4N6





# Estimate of Costs

*Promoting Fair and Impartial Policing Through Training*

**Mary Hoerig**  
**Fair and Impartial Policing, LLC**  
 Chief Operating Officer/Master  
 Instructor  
 414-334-1299  
[mkhoerig@fipolicing.com](mailto:mkhoerig@fipolicing.com)  
[www.fipolicing.com](http://www.fipolicing.com)

**Developed For:**  
**Stephanie Johanssen**  
 Vancouver Police Board  
[Stephanie.JOHANSSSEN@vancouverpoliceboard.ca](mailto:Stephanie.JOHANSSSEN@vancouverpoliceboard.ca)

Date	Description	Units	Amount
2019	<b>Fair and Impartial Policing Training Services</b>		
TBD	4-hour <b>Community Training</b> —Convey to community leaders/ members: (a) the science of implicit bias and how implicit biases might impact on both police officers and community members; (b) how they can recognize, manage their own biases; and (c) what their local agency can do to promote impartial policing. <b>Includes:</b> Professional bound materials	1	\$2,700*
	*Canada shipping and processing fee		\$500
TBD	<b>Travel Estimate: Travel for (1) trainer</b>		\$1,400
	<i>Travel estimates are based on average airfare and hotel costs, GSA per diem rates for lodging, taxes and meals. <b>Actual Receipts will be submitted for reimbursement.</b></i>		
	<b>TOTAL Estimated Billing</b>		<b>\$4,600</b>

To: BCAPB Member Boards

In preparation for the upcoming BCAPB conference and AGM, it would be very much appreciated if you could consult with your board as to who will be appointed, or continue on, as your Board's authorized representative and alternate representative of the BCAPB Executive Board, and if at all possible to provide me with your representative's name and contact info by **January 15, 2020**.

**APPOINTMENT OF EXECUTIVE BOARD**

Part V – Directors and Officers of the BCAPB Constitution and Bylaws:

22 (2) Each Director is the appointed authorized representative of a Full Member ("Full Member" means a police board pursuant to the *Police Act*.)

Director (**authorized** representative):

Contact Information (email/phone):

Director (**alternate** representative):

Contact Information (email/phone):

*The Executive Board will elect the Officers of the Executive Committee at the first Executive Board meeting following the Annual General Meeting of the Association.*

Please submit the name of your Board's representative on the Executive Board to Veronica Bandet, Executive Assistant, via email to [bcapbs@gmail.com](mailto:bcapbs@gmail.com).

Thank you for your assistance.



## **BCAPB Notice of Annual General Meeting**

Saturday, March 7, 2020  
Oak Bay Beach Hotel  
1175 Beach Dr, Victoria, BC V8S 2N2  
9:45 am

In accordance with the BC Association of Police Boards constitution and by-laws, notice is hereby given of the **ANNUAL GENERAL MEETING** to be held in conjunction with the 2020 conference. The Annual General Meeting will be held on Saturday, March 7, 2020, 9:45 am at the Oak Bay Beach Hotel, Victoria BC.

Attached is a call for resolutions along with information regarding submissions of resolutions for your consideration. Timelines are tight on the preparation of resolutions so we encourage Boards to circulate this item to all their Board members so that it can be on their November or December agendas. It requires immediate action.

Thank you and if you have any questions please contact me at 778-828-0319 or Veronica Bandet, Administrative Assistant at 250-216-1205.

Sincerely,

Mary Collins  
President, BCAPB

Attachments

**BC Association of Police Boards**  
**2020 Annual General Meeting & Conference**

March 5, 6, 7, 2020

Oak Bay Beach Hotel, Victoria, British Columbia

*The 2020 conference is co-hosted by the Saanich and Oak Bay Police Boards and will be held in Oak Bay, Vancouver Island. The overall theme is "Vision 20/20 - Envisioning Policing in the next Decade". Sessions will focus on such topical issues as mental health and wellness; relationships with the community; costs of policing among others. These topics all raise important strategy and policy issues for police boards. The venue for the conference is the Oak Bay Beach Hotel. This will be an informative and exciting conference, of relevance to both veteran and newly-appointed board members.*

**Target Audience:** Police board members, police executive and community representatives from throughout the Province who have an interest in sharing ideas and building partnerships.

Name of Attendee: \_\_\_\_\_

Board/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Which day(s) attending:

Thursday, March 5<sup>th</sup> 11:30 – 1:30 Expectations of Board Members \_\_\_\_\_

2:00 – 4:00 Joint Dialogue Session with the BC

Association of Municipal Chiefs of Police \_\_\_\_\_

5:30 – 7:30 Reception \_\_\_\_\_

Bus Transportation to Reception \_\_\_\_\_

Friday, March 6<sup>th</sup> 8:00 – 9:00 Breakfast  9:00 – 4:00 Conference  6:30 – 9:30 Dinner

Saturday, March 7<sup>th</sup> 8:00 – 9:00 Breakfast  9:00 – 9:45 Conference  10:00 – 12:00 AGM

Dietary Restriction: \_\_\_\_\_

Registration Fee: (payable to: BC Association of Police Boards)

- Registration for Conference: \$350 per person EARLY BIRD (member or non-member) – \$375 after February 13, 2020 (registration includes reception, bus transportation to reception, dinner and all meals)

- Companion Registration for Conference: \$225 per person (registration includes reception, bus transportation to reception, dinner and 2 breakfasts)

Name of Companion(s) \_\_\_\_\_

\_\_\_\_\_

- Additional Guest(s) for dinner (Friday, March 6, 2020) # \_\_\_\_\_ Cost: \$90 per guest

Name of Guest(s) \_\_\_\_\_

\_\_\_\_\_

Total: \_\_\_\_\_

Accommodations: Oak Bay Beach Hotel, 1175 Beach Drive, Victoria, BC, V8S 2N2  
(accommodation reservations can be made by calling 250-598-4556 (local) or 1-800-668-7758,  
group code BCAPB Conference). (\$199 per night plus tax)

**Reservations must be made by January 31, 2020**

**Additional Information:** A full package of information will be forwarded to you in the near future.

Email registration to [bcapbs@gmail.com](mailto:bcapbs@gmail.com) or via regular mail to: BCAPB Attention:

Veronica Bandet, 1127 Fort Street, Victoria BC, V8V 3K9

Cheques should be payable to BC Association of Police Boards and mailed to the above address.

For further information please contact Veronica Bandet

via email [bcapbs@gmail.com](mailto:bcapbs@gmail.com) or 250-216-1205

**Deadline to Register is February 28, 2020**

Confirmation will be sent to you once you have registered!

## CALL FOR RESOLUTIONS

### BRITISH COLUMBIA ASSOCIATION OF POLICE BOARDS ANNUAL CONFERENCE AND MEETING

An important part of each Annual Meeting of the BCAPB is the consideration of Resolutions forwarded by member boards.

To ensure adequate time for review, the BCAPB Board of Directors has set a deadline of January 17, 2020 for all Resolutions to be forwarded to the BCAPB.

Following review by the Resolutions Committee, resolutions will be distributed to members in advance of the General Meeting.

Voting on the Resolutions will take place at the Oak Bay Beach Hotel, Victoria, BC, on Saturday, March 7, 2020 as part of the BCAPB Annual General Meeting.

Please refer to the BCAPB Resolutions Guidelines for assistance in drafting proposed resolutions.

***This is your chance to ensure your voice is heard!***

Please forward your resolution(s) to Veronica Bandet at [bcapbs@gmail.com](mailto:bcapbs@gmail.com)

# Resolutions

## What is a Resolution?

A resolution is a formal way of stating an intended or desired action/direction/position by a group.

### Guidelines for Resolution Writing

1. Choose a topic that is important, relevant and deserving of an official BCAPB position.
2. Identify your Board as the author of a resolution.
3. WHEREAS clauses are factual clauses to support your resolution; they should be concise and to the point. Resolutions that have a page or more of WHEREAS clauses only serve to make the reader less amenable to your idea if he or she has to sort through multiple WHEREAS clauses in order to determine your point. The entire resolution should be no longer than one page.
4. RESOLVED clauses state your proposed policy change or position. Internal resolutions should be directed to the BCAPB (resolved that the BCAPB); external resolutions should be directed to the appropriate level of government or Minister/Ministry. Internal and external intents may not exist within the same RESOLVED clause, rather, separate resolved clauses are necessary if you want the BCAPB to take an action separate from the government. RESOLVED clauses should be only one sentence in length and must be able to stand alone as they are the only part of the resolution that will be debated or considered.

Other helpful tips: If possible have financial implications information in your resolution. Factual information to support your resolution should be available or included as an attachment to your resolution.

### Format for a Resolution

- The TITLE identifies the topic/problem or issue or its proposed solution.
- The AUTHOR names the Police Board putting forward the resolution.
- The PREAMBLE is used for factual information that is necessary to support the RESOLVED section. Each PREAMBLE clause should be written as a separate paragraph, beginning with the word Whereas. The first word should begin with a capital letter. The PREAMBLE, regardless of its length and number of paragraphs, should never contain a period. Each paragraph should close with a semi-colon. The next to the last paragraph should close with a semi-colon, after which a connecting phrase such as Therefore or Therefore Be It or Now Therefore, Be It is added.
- The RESOLVED section indicates what action is proposed. There may be more than one Resolved clauses, each stated separately. The word RESOLVED is printed in capital letters, followed by a comma and the word THAT. Each resolved clause must be a separate paragraph and may be ended with a period or a semi-colon and in the case of the next to the last clause, be followed by the word AND,.
- If factual information is available it should be included as an attachment.
- Estimated cost of implementation if available should also be included.

### Resolution Strategies

Here are some hints to help you get your resolution passed:

1. Be concise. The delegates will get copies of all resolutions and this means a lot of reading. If your resolution is too wordy, it will not get the attention it deserves. Try and limit your resolution to five "whereas" clauses: choose the strongest five facts and use the others in discussion and debate. Resolutions should not be longer than one page.
2. Be realistic. The resolved statements should include specific actions that are realistic and implementable. Resource availability (both human and financial) will affect the implementability of resolutions.
3. Be positive. A positive approach always works better than a negative one. Write positive statements, and address the issue positively when you are speaking to it.
4. Be knowledgeable. Know the facts about all parts of your resolution. Be aware of other resolutions that have been passed on your issue and be sure to state in your resolution why reaffirmation of the same stand is timely.
5. Gather support and assistance. Try to involve other members in supporting your resolution. Share your facts and ask others to speak pro to your resolution. This will not only help you get your resolution passed, it will also encourage other members to get involved.
6. Use your time on the floor wisely, time is limited. As the author, you will have an opportunity to speak to the resolution first. Remember that the delegates have a copy, so don't read it to them. Instead, take this opportunity to state some of the facts that might not be included in the "whereas" clauses.
7. Be available. Make sure you are available to the Delegates to answer questions. Be on time for all meetings.

Have your documentation handy. Make sure you have at least two copies of your documentation with you – questions may be asked that need further clarification.