



**SAANICH POLICE BOARD  
Public Meeting Minutes**

Saanich Police Department · Kirby Room  
**Tuesday, April 6, 2021**

---

**PRESENT:**

- Chair:** Mayor F. Haynes
- Board Members:** M. Collins, G. Crawford, J. King, L. Murray, S. Niemi, B. Saravanabawan
- Staff:** Chief Constable S. Green, Deputy Chief Constable G. Schenk, Deputy Chief D. Duthie, Inspectors S. Morgan, T. Bryant, R. Warren, D. Harris, T. Dyck, P. Douglas, Manager of Executive Services J. Ko, Sgt. P. Luhowy
- Recording Secretary:** A. De Medeiros

**REGRETS:** Inspectors S. Morgan and D. Harris

---

The meeting was called to order at 1432 hours.

**1. WELCOME TO NEW BOARD MEMBERS**

Welcome to new members, Ms. Jacqueline King and Ms. Shelly Niemi, who joined the Saanich Police Board March 19, 2021.

**2. APPROVAL OF AGENDA OF APRIL 6, 2021**

**MOVED by Ms. Murray and SECONDED by Ms. Collins: "That the agenda of the Saanich Police Board Public Meeting held on April 6, 2021 be approved as circulated".**

**CARRIED**

**3. ADOPTION OF MINUTES OF MARCH 2, 2021**

**MOVED by Ms. Murray and SECONDED by Ms. Collins: "That the minutes of the Saanich Police Board Public Meeting held on March 6, 2021 be adopted as circulated".**

**CARRIED**

**4. CORRESPONDENCE**

4.1 Letter from PSSG re: municipal council priorities and survey

Ms. Murray advised that she would complete the survey for submission on behalf of the Board.

4.2 Letter from PSSG re: Wellness Checks

Chief Green advised that a submission to the PSSG would be prepared on the subject on behalf the Board by April 16<sup>th</sup>, 2021.

4.3 Letter from BCAPB re: New president

Ms. Collins advised that she would draft a letter of congratulations to the new BCAPB President on behalf of the Board.

## 5. NEW BUSINESS ARISING

No items.

## 6. DIVISIONAL UPDATES (AS NEEDED)

### 6.1 DRAFT Annual Report

Inspector Dyck provided a brief update on the 2020 Annual Report.

## 7. COMMITTEE REPORTS (AS NEEDED)

### 7.1 Finance

- Nothing to report.

### 7.2 Governance and Strategic Planning

#### 7.2.1 New Board Member Committee Appointments

Discussion ensued regarding Ms. King and Ms. Niemi's interests and best fit for Committee appointments.

**MOVED by Ms. Collins and SECONDED by Ms. Murray: "That Ms. Jacqueline King be appointed to the Saanich Police Board's Human Resources Committee."**

**CARRIED**

**MOVED by Mr. Saravanabawan and SECONDED by Ms. Murray: "That Ms. Shelly Niemi be appointed to the Saanich Police Board's Finance, Governance and Strategic Planning and the Stakeholder Outreach Committee's."**

**CARRIED**

#### 7.2.2 New Board Member Orientation

Ms. Murray advised that as Chair of the Governance and Strategic Planning Committee, she would coordinate the orientation of Ms. King and Ms. Niemi.

#### 7.2.3 Stakeholder Outreach Committee – Terms of Reference

Mr. Saravanabawan advised the development of Terms of Reference is currently in progress and he welcomes Ms. Niemi's input as new Committee member.

#### 7.2.4 Next meeting date for joint session with SPA

No items.

#### 7.2.5 Next Board workshop date

Ms. Murray advised that the next board workshop will most likely be held in September of 2021.

### 7.3 Human Resources

#### 7.3.1 Update on Recruitment and Training

Ms. Collins provided an overview of the SPD recruitment and training update provided by Inspector Douglas at the March 30<sup>th</sup>, 2021 Human Resources meeting.

### 7.4 BCAPB

#### 7.4.1 Update on Conference

Ms. Collins provided an update on the BCAPB annual conference held March 6, 2021.

#### 7.4.2 Board Training Opportunities

Discussion ensued regarding the upcoming training opportunity provided by the Vancouver Police Department on Fair and Impartial Policing to be held June 3<sup>rd</sup>, 2021. Ms. Niemi and Ms. King expressed interest in attending, subject to availability.

**MOVED by Mr. Crawford and SECONDED by Ms. Murray: "That the Saanich Police Board approve one or two members to attend the Fair and Impartial Policing Training on June 3<sup>rd</sup>, and that the cost of the training not exceed \$300.00"**

**CARRIED**

#### 7.5 CAPG

##### 7.5.1 Annual Conference

Ms. Collins advised that the annual conference would be held virtually this year and that more details would follow.

##### 7.5.2 Governance Summits April 27<sup>th</sup> and June 30<sup>th</sup>

**MOVED by Ms. Collins and SECONDED by Mr. Crawford: "That the Saanich Police Board approve registration for the April 27<sup>th</sup> and June 30<sup>th</sup> CAPG Governance Summit and that the cost not exceed \$600.00"**

**CARRIED**

### 8. **DOGS IN PARKS - UPDATE**

Chief Green provided the Board a background summary on the role and responsibilities of the SPD's Animal Control Section and introduced Sergeant P. Luhowy who provided a verbal update on animal control calls for service from 2019 - to date. The animal control report was provided to the Board for information.

### 9. **VERBAL UPDATE ON THE MVA PILOT PROJECT STUDY TO MOVE TO 30KMH**

Mayor Haynes provided an update on the MVA Pilot Project Study.

### 10. **BCLC GAMING FACILITY OPPORTUNITY**

Mayor Haynes provided an update to the Board and advised that he would keep the Board informed of any new information on the subject.

### 11. **OLD BUSINESS**

No items.

### 12. **ADJOURNMENT AND DATE OF NEXT MEETING**

**MOVED by Ms. Murray and SECONDED by Ms. King: "That the April 6, 2021 Public Police Board meeting be adjourned."**

**CARRIED**

The next Police Board meeting will be held on Tuesday, May 4<sup>th</sup> at 1430 hours.  
The Meeting adjourned at 1539 hours.

  
\_\_\_\_\_  
Chair