

SAANICH POLICE BOARD AGENDA

Date: Tuesday, November 2, 2021

Time: 1430 hours

Place: Virtual

Territorial Acknowledgment:

It is appropriate that we begin by acknowledging that the District of Saanich lies within the territories of the ləkʷəŋən (lay-kwung-gen) peoples represented by the Songhees and Esquimalt Nations and the WSÁNEĆ (weh-saanich) peoples represented by the Tsartlip (Sart-Lip), Pauquachin (Paw-Qua-Chin), Tsawout (Say-Out), Tseycum (Sigh-Come) and Malahat (Mal-a-hat) Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

Public Meeting Business:

SUBJECT	DISCUSSION INFORMATION APPROVE DECISION	PERSON RESPONSIBLE	ATTACHMENTS
1. Territorial Acknowledgment		Mayor Haynes	
2. Approval of Agenda of November 2, 2021	Approve	Mayor Haynes	
3. Adoption of Minutes of October 5, 2021	Approve	Mayor Haynes	✓
4. Correspondence			
5. New Business Arising			
6. Divisional Updates (as needed)			
7. Committee Reports (as needed)			
a. Finance		Mr. Crawford and Ms. Murray	
b. Stakeholder Outreach – Draft Terms of Reference Tabled from October 5 th	Approve	Ms. Murray, Mr. Saravanabawan and Ms. Niemi	✓
c. BCAPB		Ms. Collins	
d. CAPG		Ms. Collins	
8. Old Business			
8.1 COVID 19 – Update	Information	Deputy Duthie	
9. Adjournment and Date of Next meeting: December 7th, 2021	Decision	Mayor Haynes	



SAANICH POLICE BOARD
Public Meeting Minutes
Saanich Police Department · Virtual
Tuesday, October 5, 2021

PRESENT:

Chair: Mayor F. Haynes

Board Members: M. Collins, G. Crawford, L. Murray, J. King

Staff: Chief Constable S. Green, Deputy Chief G. Schenk, Deputy Chief D. Duthie, Inspectors S. Morgan, R. Warren, T. Dyck, P. Douglas, S. Edwards, Manager of Executive Services J. Ko

Recording Secretary: L. George

REGRETS: B. Saravanabawan, S. Niemi, Inspector D. Harris

The meeting was called to order at 1430 hours.

1. APPROVAL OF AGENDA OF OCTOBER 5, 2021

MOVED by Ms. Collins and SECONDED by Ms. King: "That the agenda of the October 5, 2021, Police Board Public Meeting be approved as circulated."

CARRIED

2. ADOPTION OF MINUTES OF SEPTEMBER 7, 2021

MOVED by Ms. Collins and SECONDED by Ms. Murray: "That that Minutes of the Police Board Public Meeting held on September 7, 2021, be adopted as circulated."

CARRIED

3. CORRESPONDENCE

No correspondence noted.

4. NEW BUSINESS ARISING

No new business noted.

5. DIVISIONAL UPDATES (AS NEEDED)

5.1 Community Engagement Report

Inspector Warren provided a detailed report for the Community Engagement Division.

6. COMMITTEE REPORTS (AS NEEDED)

6.1 Finance

- Mr. Crawford stated the Board will meet with Council ahead of budget meeting.

6.2 Governance and Strategic Planning

6.2.1 Update on annual planning sessions

Ms. Murray forwarded the Board workshop documents for review and feedback and will also schedule a meeting with Ms. Niemi and Ms. King on new board member orientation.

TABLED

6.3 Stakeholder Outreach

- Ms. Murray forwarded the draft terms of reference for review and feedback.

TABLED

1455 hours: Mayor Haynes stepped away and Ms. Collins assumed the Chair.

1500 hours: Mayor Haynes returned and resumed as Chair.

1506 hours: Inspector Morgan joined the meeting.

6.4 Human Resources

- Ms. Collins provided a summary from the recent HR meeting:
 - Recruitment is going well,
 - SPD has complied with the new Police Services requirements with regards to out-of-province exempt recruits and ensuring they receive proper training,
 - Recruiting, Equity, Diversity, and Inclusion (REDI) Committee has 19 members,
 - Coaching Committee has 12 coaches,
 - Development of new promotional process,
 - 95% of personnel vaccinated,
 - 30/30: thirty percent of service to be female officers by 2030.

6.5 BCAPB

6.5.1 2022 Conference

Ms. Collins reported that the conference is planned for May 2022, in Nelson, BC. Final decision will be made by November.

6.5.2 Training for Police Board Members

Ms. Collins reported that the Board training will hopefully be scheduled for early 2022.

6.6 CAPG

- Board Secretary will obtain the recordings for the (First Nations) conference and distribute it to the Board members.
- ACTION**
- The 2022 conference is planned for August 2022, in Saskatoon, Saskatchewan.

7. **PUBLIC AWARDS/COMMENDATIONS AND LETTERS (JUNE – SEPTEMBER)**

Provided for information.

8. **OLD BUSINESS**

8.1 Opioid Crisis

Mayor Haynes reported a request for the Board to continue lobbying for de-stigmatization.

8.2 COVID 19 Update

Deputy Chief Duthie reported that communications with Dr. Vu, area chiefs, and other stakeholders, the Department has made informed decisions. By keeping many of the safety measures in place through the summer months, the safety and integrity of the building has remained intact. These measures are expected to carry through to the new year.

Internal Safety Committee has been revitalized and will meet every two weeks. This committee is well-represented with sworn and civilian personnel from all Divisions, to ensure we receive feedback from every corner of the organization.

9. ADJOURNMENT AND DATE OF NEXT MEETING

The next Police Board meeting will be held on Tuesday, November 2, 2021, at 1430 hours.
The meeting adjourned at 1518 hours.

Chair

DRAFT

Purpose

The Saanich Police Board acts in the best interest of the community and services as the liaison between the Saanich Police Department (SPD), government, and the community.

The Board provides oversight of policing services to ensure: (1) a high standard of policing services are delivered to the community; and (2) that interactions between the Saanich Police Department (SPD) and the community meet community needs and are fair and responsive. The Board is committed to transparency, accountability and unbiased policing standards which include equity, diversity and inclusion for the Board and SPD.

The purpose of the Board's Stakeholder Outreach Standing Committee (SOC) is to communicate and engage on an ongoing basis with various stakeholders including government agencies, policing organizations, community groups, and the public regarding the delivery of policing services in Saanich.

The objectives of the SOC include:

1. improve the Board's knowledge and understanding of community policing issues and concerns by engaging in ongoing, meaningful dialogue with all community stakeholders;
2. promote awareness and understanding of the Board's role and responsibilities;
3. develop effective consultation and working relationships with, and among, community stakeholders and manage issues effectively for the benefit of all parties; and
4. assist in setting, and achieving, the strategic goals of the Board and SPD taking into account community and stakeholder priorities.

Composition and Operations

The SOC is a Standing Committee of the Board. The SOC shall have at least three members appointed by the Board, with a Chair to be appointed by the SOC members. Given the significance of the SOC, all Board members may attend SOC meetings and outreach events.

The Chief Constable and Deputy Chief Constables may attend SOC meetings and events. The Chief Constable may appoint a staff member to liaise with the SOC on a regular basis.

The SOC may invite other parties as deemed desirable to attend meetings and assist with discussion and consideration of SOC business.

The SOC shall operate in a manner consistent with the *Saanich Police Board Policy Manual and Procedure Bylaw*.

The SOC shall meet at least four times per year, and may meet at the call of the Chair and/or the agreement of SOC members. No record is required of the SOC meetings but outcomes must be presented to the Board and recorded in Board meeting Minutes.

Duties and Responsibilities

The SOC will be proactive by regularly communicating and actively engaging with stakeholders regarding community policing needs, Board goals and initiatives, and broader issues of community concern that may impact the delivery of policing services. The SOC may:

1. invite stakeholders to meet with the SOC for an informal discussion of issues or areas of concern;
2. request information by survey, email, or written submissions;
3. hold public input meetings to engage and receive input from the public on specific issues or on topics of broader community concern; and/or
4. in consultation with the Board and the Chief Constable, invite stakeholders to attend regular public Board meetings to make brief presentations to inform the SOC, Board and SPD about community policing issues and resources.

The SOC shall take into account policing priorities set by the Minister and/or the Board from time to time as those priorities relate to community policing and engagement or stakeholder issues.

The SOC will report to the Board at each regular Board meeting.

External Stakeholders

The SOC may consult with any individual or organization as it deems necessary to carry out its mandate. The following list of potential stakeholders is not exhaustive:

- District of Saanich Council, Municipal Staff, CRD
- Provincial and federal government agencies
- Director of Police Services
- Mayors' Council, UBCM
- Other police boards in the region, including Oak Bay Police (with whom the Board and SPD have a contract to provide policing services)
- BC Association of Police Boards
- SPD Chief Constable, senior management and staff (sworn and unsworn)
- Saanich Police Association and CUPE representatives
- Other police departments in the region, including the RCMP and specialized policing agencies (First Nations, military, transit, etc.)
- BCACP, BCAMCP, Regional Integrated Units oversight groups

Saanich Police Board
Stakeholder Outreach Standing Committee – Terms of Reference

- E-Comm
- OPCC, IIO, OIPC and other government oversight agencies
- Island Health Authority and regional hospitals
- Educational bodies (school districts, schools, PACs, Camosun, UVic)
- Intercultural Association Network, VIRCS
- Greater Victoria Diversity Advisory Committee
- First Nations groups
- LGBTQIA2S+ (Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex, Asexual and Two-Spirit)
- Community groups (cultural, faith-based, black community, and others)
- BC Seniors Advocate, BC Childrens Advocate
- Business groups
- Saanich Neighbourhood Associations and other community volunteer groups
- Block Watch and other crime prevention groups
- Connections Place and other community mental health services providers
- Women’s Sexual Assault Centre, Ending Violence Association of BC, etc.
- other victims’ advocacy and service organizations
- Mental health, addictions and homelessness advocacy and service organizations
- John Howard and Elizabeth Fry Societies
- Service callers and complainants
- Arrestees/detainees and those interacting with the SPD detention facilities

/end