



**SAANICH POLICE BOARD**  
**Public Meeting Minutes**  
Saanich Police Department · Virtual  
**Tuesday, February 8, 2022**

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**PRESENT:**

**Chair:** Mayor F. Haynes

**Board Members:** M. Collins, L. Murray, J. King, S. Niemi, B. Saravanabawan

**Staff:** Chief Constable D. Duthie, Deputy Chief G. Schenk, Inspectors S. Morgan, D. Harris, T. Dyck, P. Douglas, S. Edwards, D. Underwood, Manager of Executive Services J. Ko

**Recording Secretary:** A. De Medeiros

**REGRETS:** B. Saravanabawan and Deputy Chief Warren

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The meeting was called to order at 1430 hours.

**1. WELCOME TO NEWLY PROMOTED INSPECTOR DARRELL UNDERWOOD**

The Board welcomed Inspector Underwood to his first Board meeting as a newly promoted Inspector and Officer In Charge of the Community Engagement Division.

**2. TERRITORIAL ACKNOWLEDGMENT**

Ms. Niemi read the prepared Territorial Acknowledgment.

**3. PRESENTATION OF CITIZEN'S LIFE SAVING AWARDS**

Chief Duthie read the details of an incident that occurred October 27, 2021, where three witnesses, Ms. Britany Bexson, Mr. Ben McDonald, and Mr. Daren Tukundum each demonstrated tremendous compassion and empathy in rushing to provide care for an individual in crisis during his time of need. Under traumatic circumstances, they acted selflessly and without hesitation to come to the aid of a stranger in an attempt to render lifesaving first aid. These individual's actions are a testament to their humanity and serve as a refreshing reminder that there are citizens who are ready and willing to respond to crisis by putting the interests of others ahead of their own. Based on a nomination from Sergeant Corey Volk, Ms. Britany Bexson, Mr. Ben McDonald, and Mr. Daren Tukundum have been awarded a Citizen's Life Saving Award "in recognition of an overt act in which a citizen saves or attempts to save the life of another."

**4. APPROVAL OF AGENDA OF FEBRUARY 8, 2022**

**MOVED by Ms. Murray and SECONDED by Ms. Collins: "That the agenda of the February 8<sup>th</sup>, 2022, Police Board Public Meeting be approved as circulated."**

**CARRIED**

**5. ADOPTION OF MINUTES OF JANUARY 11, 2022**

**MOVED by Ms. King and SECONDED by Ms. Collins: "That that minutes of the Police Board Public Meeting held on January 11<sup>th</sup>, 2022, be adopted as circulated."**

**CARRIED**

**6. CORRESPONDENCE**

**6.1 PSSG Major Case Management Standards Training Requirements**

Inspectors Morgan and Douglas provided an overview of the BC Provincial Policing Standards on major case management, specifically, the updates regarding the changes related to the command triangle training requirements in BCPPS 5.2.2 into effect January 12, 2023, requiring that officers newly assigned to Team Commander, File Coordinator, and Primary Investigator roles must have taken Provincially approved training. The correspondence was received for the Board's information, no action required.

**7. NEW BUSINESS ARISING**

No items.

**8. DIVISIONAL UPDATES (AS NEEDED)**

No updates were reported.

**9. COMMITTEE REPORTS (AS NEEDED)**

**9.1 Finance**

No updates.

**9.2 Governance and Strategic Planning**

No updates.

**9.3 Stakeholder Outreach**

Inspector Underwood provided an updated on the community safety office and advised that based on provincial health orders and the comfort levels of volunteers, the office will look to expanding outreach in the community in the foreseeable future.

**9.4 Human Resources**

9.4.1. Draft Terms of Reference

9.4.2. 2022 Draft Workplan

**MOVED by Ms. Murray and SECONDED by Ms. Niemi: "That that the HR Committee Terms of Reference be approved as circulated"**

**CARRIED**

**MOVED by Ms. Collins and SECONDED by Ms. King: "That that the HR Committee 2022 Workplan be approved as circulated."**

**CARRIED**

**9.5 BCAPB**

**9.5.1 2022 Conference**

Ms. Collins provided an update on the 2022 Conference to be hosted by Surrey Board, with dates to be determined. Board members and senior staff interested in attending, please advise Ms. De Medeiros of preference for in person or virtual attendance.

7.6 CAPG

Ms. Collins updated that the annual conference is being held in September in Saskatoon with the option to attend virtually. Further details to come.

**10. 2022 BC'S TOP EMPLOYERS**

Chief Duthie advised that the editors of the Canada's Top 100 Employers project announced today, February 8<sup>th</sup>, 2022, that SPD was named as one of BC's Top Employers for 2022. He further commented that, the initiative to apply for this competition was made January 2021 and then formalized with the creation of a committee, which worked for several months to prepare a comprehensive application package for the May submission deadline. Special recognition was made to the members of this committee and to all members of the Department whose collective efforts, dedication, initiatives, and programs contribute to the enhancement and fostering of a strong, inclusive, and healthy work culture that supports employee and organizational health.

The Board extended their congratulations to all members of the Department for this meaningful and exceptional recognition.

**11. RESCHEDULING OF MARCH 1<sup>ST</sup> MEETING TO MARCH 8<sup>TH</sup>, 2022**

**MOVED by Ms. Niemi and SECONDED by Ms. Murray: "That that the March 1<sup>st</sup>, 2022 Police Board meeting be rescheduled to March 8<sup>th</sup>, 2022."**

**CARRIED**

**12. OLD BUSINESS**

12.1 COVID 19 UPDATE

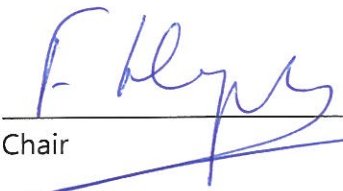
Deputy Duthie updated that the department continues to monitor all illnesses and issues related to covid and that staff exposures are currently stable.

**13. ADJOURNMENT AND DATE OF NEXT MEETING**

The next Police Board meeting will be held on Tuesday, March 8, 2022, at 1430 hours.

**MOVED by Ms. Murray and SECONDED by Ms. Collins: "That the February 11<sup>th</sup> Public Board Meeting is adjourned at 1523 hours and that the board move to an in-camera meeting".**

**CARRIED**

  
Chair