

**Criminal Justice Volunteer - no fee**  
**SAANICH POLICE**  
Criminal History Consent Form (Individual Clearance)



***Applicant must provide a picture of valid photo ID with this application form.***

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Type of ID: \_\_\_\_\_ ID # \_\_\_\_\_

Full Name of Applicant: \_\_\_\_\_  
(Surname) (Full Given Names)

Address: \_\_\_\_\_ Previous Address (if less than 5 years): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Sex: M  
(YY MM DD) F

Maiden Name (if applicable) \_\_\_\_\_ B.C. Drivers Licence # \_\_\_\_\_

Volunteers represent the Saanich Police throughout the community and, as such, must be of good character. To help determine suitability, the Saanich Police requires that a security clearance be conducted on all applicants including all immediate relatives (or others) who are 12 years of age or older and currently residing in the applicants household.

I hereby authorize the Saanich Police to make the necessary inquiries (PIRS, CPIC, RMS) to determine whether or not I have been suspected of, charged with, or convicted of a Criminal Code or related Federal Statute offence. (NB Verification regarding a criminal record can only be by way of a fingerprint comparison. This is recommended if there is an indication that a record may exist. Fingerprint submission is voluntary.) The Saanich Police retains sole discretion to approve or reject this application.

**All residents aged 12 years and older:**

\_\_\_\_\_  
(Applicant's signature)  
(Typing your name constitutes a signature)

We, the undersigned, understand that \_\_\_\_\_ has applied to become a volunteer at the Saanich Police. We authorize the Saanich Police to make the necessary inquiries into our background in order to determine his/her suitability to the Criminal Justice Student Volunteer program.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ Date of Birth: (YY/MM/DD) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Sex: M F BC Drivers Licence #: \_\_\_\_\_ Signature: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ Date of Birth: (YY/MM/DD) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Sex: M F BC Drivers Licence #: \_\_\_\_\_ Signature: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ Date of Birth: (YY/MM/DD) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Sex: M F BC Drivers Licence #: \_\_\_\_\_ Signature: \_\_\_\_\_

**If more space is required, use separate page and attach to application.**

This information is collected for the administrative and/or operational functions of the District of the Municipality of Saanich as authorized by the Local Government Act. This information has been collected, and will be used and maintained, in accordance with the Freedom of Information and Protection of Privacy Act. Should you have any questions about the above please contact the Saanich Police Information and Privacy Coordinator at (250) 475-4307

**POLICE USE ONLY - RESULT OF RECORD CHECK**

A search of the central Repository for Criminal Records for Canada in the above name and birthdate and in this Police Department's own records shows:

\_\_\_\_\_ Based on the information received, there is no criminal record identified. Information can only be confirmed by fingerprint comparison.

\_\_\_\_\_ There may or may not be a criminal record in existence. Information can only be confirmed by fingerprint comparison.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature, Saanich Police  
Community Liaison  
760 Vernon Avenue, Victoria, BC V8X 2W6 (250) 475-4321



Personal information requested on this form is being collected pursuant to the Freedom of Information and Protection of Privacy Act and under the Police Services Act to determine your eligibility for volunteering with the Saanich Police Department.

## SAANICH POLICE VOLUNTEER APPLICATION FORM 2022/2023

### APPLICANT INFORMATION

Application Date: \_\_\_\_\_  
(Deadline: 14/10/2022)

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Year/Month/Day

If at present address for less than 5 years, provide your previous addresses:

\_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Business Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

(This is how we contact you, please ensure it's correct)

Drivers License #: \_\_\_\_\_ Province of Issue: \_\_\_\_\_

Class (Learner, Novice, Class 5 etc): \_\_\_\_\_ Expiry: \_\_\_\_\_

**All applicants are required to produce a Certified Abstract of their Driving Record (available online at [icbc.com/driving records](http://icbc.com/driving-records)). Applicants are required to return this application, the abstract and a picture of your picture ID attached to [blockwatch@saanichpolice.ca](mailto:blockwatch@saanichpolice.ca)**

Because you are applying for a volunteer position with the Saanich Police, your honesty, integrity and lifestyle are areas that may be scrutinized closely. It is expected that you answer all questions accurately, completely, and honestly. Deceit, dishonesty, or non-disclosure concerning questions in this document may result in disqualifying you from this and any further competitions.

### EDUCATION AND TRAINING

#### Secondary Education:

Name of Institution: \_\_\_\_\_ Location (City, Province): \_\_\_\_\_

From (Month/Year): \_\_\_\_\_ to (Month/Year): \_\_\_\_\_

Last completed grade/term \_\_\_\_\_

**Post-Secondary Education:**

Name of Institution: \_\_\_\_\_ Location (City, Province): \_\_\_\_\_

From (Month/Year): \_\_\_\_\_ to (Month/Year): \_\_\_\_\_

Course or Program Completed: \_\_\_\_\_

Credits/Diplomas/Degree Attained: \_\_\_\_\_

List any other courses or training that you have taken within the last three years:  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY - Start with your most recent employer – or include resume**

1) From (Month/Year) \_\_\_\_\_ to (Month/Year): \_\_\_\_\_

Employer’s Name and Address: \_\_\_\_\_

Employer’s Phone Number: \_\_\_\_\_ Job Title/Position: \_\_\_\_\_

2) From (Month/Year): \_\_\_\_\_ to (Month/Year): \_\_\_\_\_

Employer’s Name and Address: \_\_\_\_\_

Employer’s Phone Number: \_\_\_\_\_ Job Title/Position: \_\_\_\_\_

**(Use Extra Sheet If Required)**

**VOLUNTEER EXPERIENCE**

Please list and describe any previous volunteer experience you have had (include organization, years of service, job title/position, and duties):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL INFORMATION**

1) List any clubs, groups, organizations or teams that you belong to:

\_\_\_\_\_  
\_\_\_\_\_

2) Are you proficient in any language other than English? If so, please specify:

---

3) List your hobbies, recreational activities, or special interests:

---

---

4) Please list any special skills that you possess (i.e. typing, computers, first aid):

---

---

5) Have you *ever* been involved in criminal behaviour of any kind? (Drug use, theft, fraud, converting anything to your personal use without authorization, assault, etc.) If yes, please provide place, date, and circumstances:

---

---

6) Do you currently associate with, or have you in the past, associated with individuals or groups who were engaged in **criminal** activity? If yes, please provide place, date, and circumstances:

---

---

7) Have you ever had dealings with the police where information about you was taken down or recorded? (Witness, complainant, suspect, etc.) Please describe each incident where this has occurred: (Place, date, circumstances)

---

---

8) Volunteer shifts are available on Wednesdays, Thursdays and Fridays from 3:30-7:30 pm. Special Events may also require volunteer services on weekends. Please mark your availability.

Wednesday: 3:30 – 7:30	Thursday: 3:30 – 7:30	Friday: 3:30 – 7:30
Saturday: AM or PM	Sunday: AM or PM	

9) Are you willing to commit to volunteer for four hours per week until early May? \_\_\_\_\_

10) Please give a brief explanation as to why you wish to become a volunteer with the Saanich Police:

---

---

---

---

**REFERENCES** - Please list one work (or school) reference, one personal reference, and one other reference of your choice. (Do Not Use Relatives)

1) Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Occupation: \_\_\_\_\_

2) Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Occupation: \_\_\_\_\_

3) Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Occupation: \_\_\_\_\_

Anything else you feel we need to know:

---

---

---

---