



**SAANICH POLICE BOARD**  
**Public Meeting Minutes**  
Saanich Police Department · Virtual Meeting  
**Tuesday, October 4, 2022**

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**PRESENT:**

**Chair:** Ms. Collins (Alternate)

**Board Members:** J. Cambridge, D. Jelks, J. King, L. Murray

**Staff:** Chief Constable D. Duthie, Deputy Chief Constable G. Schenk, Inspectors D. Harris, T. Dyck, S. Morgan, P. Douglas, S. Edwards and D. Underwood

**Recording Secretary:** A. De Medeiros

**REGRETS:** Mayor Haynes, S. Niemi, R. Warren, J. Ko

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It was the consensus of the Board that, in Mayor Haynes' absence, Ms. Mary Collins assume the Chair. The meeting was called to order at 1430 hours.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Ms. Jelks read the prepared Territorial Acknowledgment.

**2. APPROVAL OF AGENDA OF OCTOBER 4, 2022**

**MOVED** by Mr. Jelks and **SECONDED** by Mr. Cambridge: "That the agenda of the October 4, 2022 Police Board Public Meeting be approved as circulated."

**CARRIED**

**3. ADOPTION OF MINUTES OF SEPTEMBER 6, 2022**

**MOVED** by Ms. King and **SECONDED** by Mr. Cambridge: "That the minutes of the September 6, 2022, Police Board Public meeting be adopted as circulated."

**CARRIED**

**4. CORRESPONDENCE**

No items.

**5. NEW BUSINESS ARISING**

No items.

**6. DIVISIONAL UPDATES (AS NEEDED)**

No items.

**7. COMMITTEE REPORTS (AS NEEDED)**

7.1 Finance

- Ms. Murray advised that there would be a 2023 budget update during the in-camera portion of the meeting.

7.2 Governance and Strategic Planning

- Ms. Murray advised that the Board Focus group meeting with the contractor has been scheduled for November 8<sup>th</sup>, 2022, and that Board participation would be valuable at this stage of the Strategic Planning process.

7.3 Stakeholder Outreach

- Mr. Jelks advised that he and Ms. Niemi would be meeting in October to discuss next steps for the committee.

7.4 Human Resources

- Ms. Collins provided an update on the swearing in and promotion ceremony held September 24<sup>th</sup>, 2022.
- Chief Duthie provided an update on the International Women in Policing Conference he attended in Niagara Falls along with Inspector Edwards as well as several other female officers. Ms. Collins suggested that the Board meet with Constable Chelsea Cofield as well as Inspector Edwards regarding women in policing initiatives.

7.5 BCAPB

- Mr. Cambridge provided an overview of the topics discussed at the BCAPB meeting. He advised that the next BCAPB Conference has been scheduled for May of 2023, in Nelson, B.C.

7.6 CAPG

- Ms. Murray provided an update on the annual conference held in Saskatoon and advised that she would provide a more detailed report to fellow board members.

8. **OLD BUSINESS**

No items.

9. **ADJOURNMENT AND DATE OF NEXT MEETING: NOVEMBER 1, 2022**

**MOVED** by Ms. Murray and **SECONDED** by Mr. Cambridge: "That the October 4, 2022, Police Board Public Meeting is adjourned at 1446 hours and that the Board move to an in-camera meeting.

**CARRIED**

The next Police Board meeting will be held on Tuesday, November 1, at 1430 hours.

  
Chair