



SAANICH POLICE BOARD
Public Meeting Minutes
Saanich Police Department · Virtual Meeting
Tuesday, June 6, 2023

PRESENT:

Chair: Mayor Murdock

Board Members: J. Cambridge, D. Jelks, L. Murray, S. Niemi

Staff: Chief Constable D. Duthie, Deputy Chief Constable P. Douglas, Inspectors D. Harris, S. Edwards, D. Underwood, D. Robertson and J. Ko, Manager of Executive Services

Recording Secretary: A. De Medeiros

REGRETS: J. King, G. Beckett, R. Warren, T. Dyck, and S. Morgan

The meeting was called to order at 1432 hours.

1. TERRITORIAL ACKNOWLEDGEMENT

Mayor Murdock read the prepared Territorial Acknowledgment.

2. INTRODUCTION OF NEW BOARD MEMBER MS. GURCHARN BECKETT

Mayor Murdock advised that Ms. Beckett expressed regrets for not being available to attend the meeting due to a previously scheduled commitment. He further advised that he'd had an opportunity to meet with Ms. Beckett and she is very eager to meet the rest of her fellow board members and staff.

3. APPROVAL OF AGENDA OF JUNE 6, 2023

MOVED by Ms. Murray and **SECONDED** by Ms. Niemi "That the agenda of the June 6, 2023, Police Board Public Meeting be approved as circulated."

CARRIED

4. ADOPTION OF MINUTES OF MAY 2, 2023

MOVED by Mr. Jelks and **SECONDED** by Ms. Murray: "That the minutes of the May 2, 2023, Police Board Public meeting be adopted as circulated."

CARRIED

5. CORRESPONDENCE

No items.

6. NEW BUSINESS ARISING

No items.

7. DIVISIONAL UPDATES (AS NEEDED)

7.1 Administration Division

Inspector Harris provided an overview of the completed and ongoing projects of the Administration Division of the past year. Ms. Sarah Erb, Manager of Administration and Staff Sergeant (SSgt) Marc Chateau were introduced by Inspector Harris and invited to provide an overview of their roles and responsibilities.

Ms. Erb highlighted:

- oversight and support for CUPE staff
- support for Patrol division
- records support team of eight who work a 24-hour schedule
- court liaisons who swear the information, prepare the files for court if charges are recommended and manage communications and responses
- PRIME training
- reporting obligations and updates to Canada wide warrants

SSgt Chateau highlighted responsibilities of the division:

- exhibit property control, quarter master, detention facility, front desk, coordinating contractors, management of a fleet of 90 vehicles, new dive team boat, commissionaires.
- exhibit property control – thousands of exhibits every year
- participating in a zero-emissions strategy committee
- projects completed in the past year including perimeter fence project, expansion of the women's changeroom by the addition of 18 lockers and patrol area refresh

Inspector Harris acknowledging his last Board meeting before retirement, thanked the Board and fellow senior officers for the tremendous support throughout his career with the Saanich Police Department. Mayor Murdock, on behalf of the Board, thanked Inspector Harris, Ms. Erb and SSgt. Chateau for the thorough presentation and for the entire Administration Division staff for their diverse and important roles in the Department. The Board congratulated Inspector Harris for his exemplary service to the Department and wished him well in his retirement.

8. COMMITTEE REPORTS (AS NEEDED)

8.1 Finance

No updates.

8.2 Governance and Strategic Planning

No updates.

8.3 Stakeholder Outreach

No updates.

8.4 Human Resources

Mr. Cambridge provided an update on the HR meeting and highlighted the following topics discussed such as recruitment challenges and initiatives ie. job fairs and open houses, succession planning and anticipated retirements, training and development

8.5 BCAPB

8.5.1 Update from the Annual Conference

Chief Duthie provided an update on the annual conference that took place in Nelson BC May 25th and 26th having attended as well as Board Secretary, Ms. De Medeiros on behalf of the Board. He highlighted the following:

- Minister Farnworth presentation on ministry updates
- a joint dialogue session with BCAPB and BC Association of Police Chiefs (BCAPC) regarding regionalization. There were perspectives from larger urban departments and smaller departments.
- JIBC in depth discussions, frustrations felt across all departments with service delivery and increasing costs to departments
- VPD researching potential options to break away from JIBC which would impact other departments in terms of costs
- decriminalization of drugs – departments and boards are frustrated with legislation
- world café roundtables created valuable insight into other departments and good discussion

9. SD61 – Removal of School Liaison Officers

Chief Duthie advised that as a result of a unanimous vote by the SD61 Board, police officers have been removed from school effective immediately. Inspector Underwood who was part of a committee for two years, commented feeling that of our voices were not heard. Our Community Engagement Divisions' school section is a big part of the division's work and they put their hearts in it. SD63 is still in our jurisdiction and the department will continue to make good connections.

10. OLD BUSINESS

10.1 Police Board Calendar of Events

It was the consensus of the Board that a workshop be held in the summer to work on Board strategic planning, governance training and committee initiatives.

Chief Duthie acknowledged Inspector Harris' last meeting and highlighted his career path as a constable through to senior management with the Department. He thanked him for his leadership in providing coaching and guidance to many officers, his overall emotional intelligence and people centered leadership.

11. ADJOURNMENT AND DATE OF NEXT MEETING: JUNE 6, 2023

MOVED by Ms. Murray and **SECONDED** by Mr. Jelks "That the June 6th, 2023, Police Board Public Meeting is adjourned at 1529 hours and that the Board move to an in-camera meeting.

CARRIED

The next Police Board meeting will be held on Tuesday, September 5, 2023, at 1430 hours.


Chair