



SAANICH POLICE BOARD
Public Meeting Minutes
Saanich Police Department · In Person Meeting
Tuesday January 7, 2025

PRESENT:

Chair:	Mayor Murdock
Board Members:	L. Murray, J. Cambridge, C. Morton, S. Allan, G. Beckett
Staff:	Chief Constable D. Duthie, Deputy Chief R. Warren and, Inspectors, D. Underwood, P. Smith, and D. Kowalewich and J. Ko
Recording Secretary:	A. De Medeiros
Regrets:	P. Douglas, S. Edwards, T. Stevens and D. Robertson

The meeting was called to order at 1438 hours.

1. TERRITORIAL ACKNOWLEDGEMENT

Ms. Allan read the Territorial Acknowledgment.

Deputy Chief Warren, representing Chief Duthie, provided an overview of the promotion competitions for the positions of Deputy Chief Constable and Inspector, detailing the process involved. Due to his retirement on January 31, 2025, and Inspector Edwards' retirement on March 1, 2025, resulting in vacancies, the following applicants were successful and will be promoted as follows:

- Inspector Darrell Underwood to Deputy Chief Constable, effective February 1, 2025
- Staff Sergeant Andy Stuart to Inspector, effective February 1, 2025
- Staff Sergeant Jason Bland, effective March 3, 2025

Deputy Warren introduced Staff Sergeants Stuart and Bland to the Board, providing a brief overview of their career paths. Mr. Cambridge, who participated in the Deputy Chief Constable competition process on behalf of the Board, expressed his gratitude to the executive for including him in the process. He noted that the Department is in good shape with its current leadership. The Board congratulated all the successful candidates, as well as Deputy Warren and Inspector Edwards, on their well-deserved upcoming retirements.

Staff Sergeants Stuart and Bland left the meeting at 1446 hours.

2. APPROVAL OF AGENDA OF JANUARY 7, 2025

Moved by Mr. Morton and **Seconded** by Mr. Cambridge: "That the agenda of the January 7, 2025, Police Board Public Meeting be approved as circulated."

CARRIED

3. ADOPTION OF MINUTES OF DECEMBER 3, 2024

MOVED by Mr. Morton and **SECONDED** by Ms. Allan: "That the minutes of the December 3, 2024, Police Board Public meeting be adopted as circulated."

CARRIED

4. CORRESPONDENCE

No items.

5. NEW BUSINESS ARISING

No items.

6. DIVISIONAL UPDATES

Updates provided at the start of the meeting by Deputy Warren.

7. COMMITTEE REPORTS (AS NEEDED)

7.1 Finance

No updates.

7.2 Governance and Strategic Planning

Ms. Murray noted the correspondence from the province regarding the annual board evaluation and all the requirements outlined. The evaluation and the audit of required documents would be a topic of discussion at the Board's winter workshop. Mr. Cambridge noted that this topic was discussed at the last BCAPB meeting, noting the need for a more standardized template for Chief Constable and Board evaluation.

Chief Duthie joined the meeting at 1457 hours.

7.3 Stakeholder Outreach

Ms. Beckett noted the committee met in November and discussed the client survey which can be conducted through the organizational review process. She is currently working with Deputy Douglas to include some questions that need to be included as part of the new standards.

7.4 Human Resources

No updates.

7.5 BCAPB

7.5.1 BCAPB 2025 Members Fees

MOVED by Mr. Cambridge and **SECONDED** by Ms. Murray: "That the 2025 BCAPB Membership Dues be approved".

CARRIED

7.6 CAPG

7.6.1 2025 CAPG Members Fees

MOVED by Mr. Cambridge and **SECONDED** by Mr. Morton: "That the 2025 CAPG Membership Dues be approved".

CARRIED

8. **2025 PROPOSED MEETING DATES**

MOVED by Mr. Morton and **SECONDED** by Ms. Murray: "That the 2025 Proposed Meeting Dates be approved as amended by changing the April 1st date to April 8th, 2025.

CARRIED

9. **OLD BUSINESS**

9.1 2025 Meeting Dates – Amendments

The Board was made aware of a few scheduling conflicts in the existing meeting list previously adopted for 2025. It was the consensus of the Board that discussion regarding meeting dates and amendments be tabled to the Board's workshop and brought forward to a future meeting.

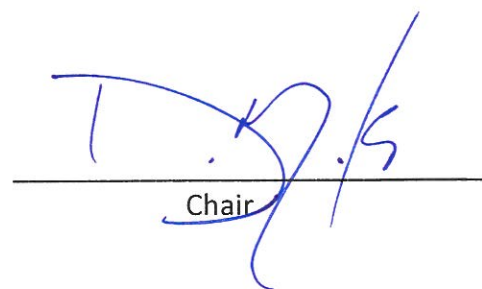
9.2 Board Calendar of Events

Received for information.

10. **ADJOURNMENT AND DATE OF THE NEXT MEETING: FEBRUARY 4, 2025**

MOVED by Ms. Beckett and **SECONDED** by Mr. Morton: "That the January 7, 2025, Police Board Public Meeting is adjourned at 1511 hours and that the Board move to an in-camera meeting.

CARRIED



Chair